

# **General Student Disclosures**

The System distributes a variety of publications that contain information regarding the Institution and its financial aid programs, including the respective Institutional Catalogs. If you do not have any of the following information and wish to obtain it, it will be furnished upon request by emailing the Office of the Ombudsman.

- A description of all federal, state, local, private, and institutional need-based and nonneed-based financial aid programs that are available to students, including:
  - The procedures and forms by which students apply for aid and eligibility requirements, and
  - Criteria for selecting recipients from the group of eligible applicants and criteria for determining award amounts.
  - The rights and responsibilities of students receiving aid<sup>1</sup>, including:
    - Criteria for continued student eligibility under each program,
    - The method by which financial aid will be disbursed and the frequency of those disbursements,
    - The general terms and conditions applicable to any employment that is part of the financial aid package,
    - The terms of any Direct or Direct PLUS Loans received, a sample loan repayment schedule, and the necessity of loan repayment,
    - Required loan exit counseling information the System provides and collects.
    - The criteria for measuring satisfactory academic progress, and how a student who has failed to maintain satisfactory progress may re-establish eligibility for federal financial aid, and
    - The way the System provides for Pell-eligible students to obtain or purchase required books and supplies by the seventh day of a payment period (if applicable) and how the students may opt out.
- An explanation of verification requirements, including:
  - Documents required if a student is selected for the verification process;
  - Student responsibilities, including correction procedures, deadlines for completing any actions required, and the consequences of missing deadlines; and

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<sup>&</sup>lt;sup>1</sup> While California Southern University and DigitalCrafts, as members of the AIU System, are part of a Title IV eligible institution offering Title IV eligible programs, CalSouthern and DigitalCrafts have elected and designated some of their programs as not participating in Title IV federal financial aid programs. If a program is designated in this manner, it will be noted in its catalog description. This means students enrolling in these designated programs may not use Federal Student Aid to help pay for them. Instead, they offer a variety of zero interest payment options for students.

- Notification methods, including how the school will notify students if their awards change as a result of verification and the time frame for such notifications.
- Information about academic programs, including:
  - The current degree programs and other educational and training programs,
  - The instructional, laboratory, and other physical facilities that relate to the academic programs at each ground campus,
  - AIUS faculty and other instructional personnel,
  - Any plans by the System to improve academic programs upon a determination by AIUS that such a plan exists, and
  - A description of the written arrangement the System has entered into with a school or organization for the purpose of having that entity provide a portion of the System's educational programs. *Note: The System currently does not have any written arrangement with other postsecondary institutions for the purpose of instructional delivery.*
  - Information about whether completion of a program meets educational requirements for a specific professional license or certification needed for employment in an occupation in a state if the program is designed to do so or is advertised as doing so.
- The names of regulatory agencies, associations, or governmental bodies that accredit, approve, or license AIUS and its programs; procedures by which documents describing that activity may be reviewed; and contact information for filing complaints with these agencies.
- Costs of Attending an AIUS institution (tuition and fees for full-time and part-time students and estimates of charges for books and supplies, room and board, and applicable transportation costs) and any additional costs of the program in which the student is enrolled or has expressed an interest.
- The requirements and procedures for officially withdrawing from AIUS, any refund policy with which the System is required to comply for return of unearned tuition and fees or other refundable portions of costs paid to the System, and a summary of the requirements for the return of Federal Student Aid grant or loan funds.
- General information about the System's services and facilities available to students with disabilities, including students with intellectual disabilities.
- The titles of persons designated by the System to provide information to enrolled and prospective students and information regarding how and where those students may be contacted.
- System policies on transfer of credit, including the criteria it uses regarding the transfer of credit earned at another school, a list of any postsecondary schools with which it has established an articulation agreement, and criteria used to evaluate and award credit for prior learning experience including service in the armed forces, paid or unpaid employment, or other demonstrated competency or learning.
- If applicable, a notice that the System is required by its accrediting agency to maintain a teach-out plan and the reason for that requirement.
- A notice when an enforcement action or prosecution is brought against the school by a state or federal law enforcement agency and a final judgment, if rendered, would

cause an adverse action by an accrediting agency against the school; revocation of state authorization; or limitation, suspension, or termination of title IV eligibility.

• Student body diversity as well as student activities offered by AIUS, if applicable.

## Family Educational Rights and Privacy Act Notice

The Family Educational Rights and Privacy Act (FERPA) afford eligible students certain rights with respect to their education records. An "eligible student" under FERPA is a student who is 18 years of age or older or who attends a postsecondary institution. Information about FERPA can be found in the respective Institution's catalog.

### **Completion, Graduation, Transfer, Retention, and Placement Rates**

Each year, the System publishes required student outcome information, including the following:

- the completion or graduation rate of its certificate- or degree-seeking first-time, fulltime undergraduate students reported to the U.S. Department of Education via the IPEDS website,
- its retention rate reported to IPEDS,
- the types of graduate and professional education students enroll in after graduating from the System's 4-year degree programs, and
- any placement rates it must calculate for a state agency or accreditor. Currently AIUS is only required to publish placement rates for the CalSouthern Bachelor of Science in Nursing and Master of Science in Nursing. This data will be made publicly available when the number of program graduates reaches minimum reporting thresholds.

# **Campus Crime and Safety Information**

The System prepares an Annual Security Report (ASR) to comply with the Jeanne Clery Campus Safety Act (Clery Act) and Violence Against Women Act (VAWA). This report is prepared with information collected from local law enforcement agencies. Campus crime, arrest, and referral statistics within the report include those that were reported to local law enforcement and campus faculty and staff. A copy of this report is available for review at the following URL: https://www.aius.education/Media/Default/downloads/AIUS-Annual-Security-Report.pdf.

### **Drug and Alcohol Abuse Prevention Information**

In accordance with the requirements of the Drug-Free Schools and Communities Act of 1989 (Public Law 101-226), and the Drug-Free Workplace Act of 1988 (Public Law 101-690), our System provides all students and employees with the following information concerning System policies and the consequences of the manufacture, distribution,

possession, or use of any drug made illegal as a matter of federal, state or local law or the illegal possession and/or use of alcohol. Detailed information is included in the ASR, which is available at the link in the previous section.